

Appendix C

**MINUTES OF THE MEETING OF THE
CAMBRIDGE INTERNATIONAL AIRPORT CONSULTATIVE COMMITTEE
CAMBRIDGE AIRPORT
Wednesday 18 November 2015
10.30am**

Present:

Mr John Bridge OBE DL, Chairman
Mr Terry Holloway, Secretary
Mr Nathan Deverell, General Manager Cambridge International Airport
Mr David Cran, Airport Manager
Ms Elizabeth Freeman, Teversham Parish Council
Mr Mark Easterfield, Fen Ditton Parish Council
Mr Ken Hart, SCAM
Cllr Caroline Hunt, South Cambs District Council
Mr Allan Coatesworth, Northside Flying Club
Mr Wayne Fuller, Mid Anglia School of Flying
Cllr Caroline Hart, Cambridge City Council
Mr Stuart Wood, Abbey People
Mr Graham Macfarlane, Test Pilot/Training Captain, Marshall Aerospace & Defence Group
Cllr Paul Sales, Cambridgeshire County Council
Mr David Brown, Rustat Neighbourhood Association
Mr Trevor Lewis, Mid Anglia Flying School
Ms Gill Pragnell, Cambridgeshire Chambers of Commerce
Mr Roger Bourdon, Coleridge Ward
Cllr Caroline Hart, Cambridge City Council

Representatives of Local Councils in attendance:

Mr Ed Durrant, Planning, South Cambs District Council
Ms Yvonne O'Donnell, Environmental Health, Cambridge City Council

In attendance:

Mr Richard Oakley, Marshall Property Team
Mr Neal Jennion, MADG Infrastructure and Compliance Director

Members of public in attendance:

One member of the public in attendance

No representatives of the press were present, notwithstanding that invitations had been issued

Item 1 – Apologies for Absence

Apologies had been received from: Cllr Rob Dryden, Mr John McGill, Ms Kate Wright, Mr Chris Huckstep, Mr Bernard Townsend, Mr Alan Coatsworth, Mr Duncan Bickley

Item 2 – Opening Remarks by the Chairman

- 2.1 The Chairman welcomed committee members to the meeting and said that he was looking forward to some positive discussions.

Item 3 – Adoption of Minutes from the Last Meeting

- 3.1 Following some initial discussions instigated by Mr Ken Hart about the contents, the minutes of the last meeting held on Wednesday 13 May 2015 were agreed and formally adopted.

Item 4 – Matters Arising from the last Meeting

- 4.1 Mr Ken Hart questioned the integrity of the planning arrangements, which had approved the Fixed Base Operation (FBO). He remarked that in 2006 when the FBO was opened, SCAM had challenged the decision for it to be completed under 'Permitted Development'. He noted that South Cambs District Council had been happy with the decision of 'Permitted Development' at that time, but subsequently Ken Hart, representing SCAM, had been questioning the process.
- 4.2 The Chairman invited Mr Hart to forward the relevant papers to him and said that, once he had studied them, he would write to South Cambs District Council about this topic.

Item 5 – Report from the Cambridge International Airport General Manager

- 5.1 Mr Nathan Deverell, the Airport General Manager reported that movements at the Airport remained low in comparison to historic levels and said that traffic was down in comparison with the same time last year.
- 5.2 The Airport General Manager reported that the summer schedule of flights to Gerona and Jersey had worked well and said that the Airport was in discussion with airlines about possible summer schedules for 2016.
- 5.3 The Airport General Manager reported that the Monday to Thursday BA flights to Gothenburg (leaving at 0700 and returning at 1900) were working well and there had been good feedback from both the airline and customers about these flights.
- 5.4 The Airport General Manager reported that no scheduled ski flights would be taking place during the winter of 2015/2016.
- 5.5 The Airport General Manager emphasised once again that the main priority of the Airport was supporting aircraft coming into Marshall Aerospace and Defence Group for maintenance purposes and it was noted that two Boeing 747s had recently come in to the Airport for this purpose. He further reported that support for Executive Aircraft operations and General Aviation by the Airport continued.
- 5.6 The Airport General Manager reported that the runway rehabilitation had now been successfully completed but that some final work on the 'run-off pond' continues.

Item 6 – Cambridge International Airport Flight Evaluation Unit Report

- 6.1 Mr David Cran, who has responsibility for the flight evaluation unit, presented the Flight Evaluation Report. A copy of this report is attached to these minutes.
- 6.2 It was noted that overall the movements were down and Mr Cran reported that a new system had been put in place, under which the Noise Complaints Action Line would be managed by the Airport Operations Team on a seven day a week basis.
- 6.3 It was noted that there had been some peaks during August and earlier in the year due to BA training flights.
- 6.4 Mr Cran reported that some of the Airport complaints were actually queries, rather than complaints and that the recent arrival of the Boeing 747s had generated nine calls to the complaints line, with members of the public asking what was happening. Mr Cran reported that where requested, the Airport would notify individuals in advance of large aircraft movements.
- 6.5 It was noted that some of the complaints were in connection with the runway repairs.
- 6.6 In response to questions, it was confirmed that:
 - 6.6.1 All aircraft followed a standard glide slope to the runway and follow standard approach procedures. However, if specific approaches were questioned by members of the public, the Airport would investigate.
 - 6.6.2 In future the Airport would differentiate between complaints and queries in its report.
 - 6.6.3 It was noted that some of the August peak complaints had been during a period of hot weather, when a lot of people were probably sitting outside.

Item 7 – Any Other Business

- 7.1 Although no items of any items of other business had been notified in advance, the Chairman offered an opportunity for members of the committee and public to raise any observations.
- 7.2 Mr Hart raised two matters:
 - 7.2.1 He said that the Airport had consistently said it does not have two terminals but mentioned that some correspondence at the Airport had referred to the FBO as a terminal. He sought clarification about this.
 - 7.2.2 Mr Hart thanked the secretary for facilitating a meeting between himself and the Airport Management Team, which had not taken place. Mr Hart remarked that it would be helpful to have such a meeting.

7.2.3 In response, the Chairman said that, once he had reviewed the various papers provided by Mr Hart, he would arrange meetings as necessary.

7.3 In closing the meeting, the Chairman reiterated his willingness to discuss airport matters with committee members at any time.

Item 8 – Dates of Next Meeting

8.1 Meetings in 2016 will be held on:

Wednesday 11 May 2016 – 10.30am
Wednesday 16 November 2016 – 10.30am

Councillor Caroline Hunt